



KERALA UNIVERSITY OF HEALTH SCIENCES

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No : 2025/36701/Ex Med/B1/KUHS

Date : 17-10-2025

EXAMINATION NOTIFICATION

It is notified for the information of all the concerned that the **First Professional MBBS Degree Supplementary (SAY) Examinations November 2025 (2024 Scheme)** will be conducted from **05.11.2025 onwards**.

The following candidates will be permitted to appear in the First Professional MBBS Degree Supplementary (SAY) Examinations November 2025 (2024 Scheme).

1. The candidates who have registered for the First Professional MBBS Degree Regular / Supplementary Examinations August 2025 (2024 Scheme) and failed to clear the same (but have not availed four chances for clearing the same).
2. Those students who had attained the eligibility criteria to register for First Professional MBBS Degree Regular / Supplementary Examinations August 2025 (2024 Scheme) but failed to appear in the examination (For candidates from 2021 admission onwards only).
3. The students who had attained a minimum of 60% attendance at the time of exam registration for the Regular examination, but could not register for the same due to lack of attendance, and have now attained sufficient attendance (75% attendance in theory and 80% attendance in practical) through remedial classes.
4. The students who had required attendance but could not secure eligibility in IA marks to register for the First Professional MBBS Degree Regular/Supplementary Examinations, August 2025 (2024 Scheme), and have now attained adequate IA marks.

All affiliated colleges conducting **First Professional MBBS Degree Supplementary (SAY) Examinations, November 2025 (2024 Scheme)** shall submit their applications for examination online (University website: www.kuhs.ac.in) and forward the summary printouts, duly countersigned by the Principal/Head of the Institution to the Controller of Examinations, along with the details of fee remitted online, on or before the dates mentioned in the schedule given below.

The examination of 2024 scheme will be held as per 2019 CBME regulations as modified by the National Medical Commission in its guidelines dated 12.09.2024.

The **list of all eligible Examiners** (internal/external/evaluators) for each subject of this examination, shall be uploaded in the prescribed format available in the KUHS website. This shall be done at the time of registration of the candidates. The registration report duly countersigned by the Principal/Head of the institution shall be submitted to the University within the date stipulated in the schedule. Time Table of the Examination will be published later.

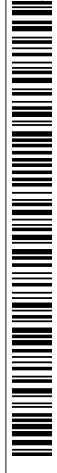


**TABLE -I****Fees and other particulars**

Sl. No.	Particulars	Fee (Rs)
1	Application fee per candidate	120/-
2	Fee for Mark list per candidate	240/-
3	Fee for each QP Code (inclusive of Theory, Practical and Viva)	515/-
4	Fine to be paid per QP Code after the last date stipulated	120/-
5	Super fine to be paid per QP Code after the last date stipulated	355/-
6	Fine for late submission of Attendance and Internal Assessment marks	5795/-

TABLE - II**Application and Registration Schedule**

Sl. No.	Particulars		
	Date	Exam Registration	Attendance & Internal Assessment
1	22.10.2025	Starting date for the updation of FEP details of Examiners/Evaluators*	Last date of updation of FEP details 27.10.2025
2	22.10.2025	Starting of online registration	Starting of online submission of Attendance & Internal Assessment
3	27.10.2025	Last date for online registration for examination	Last date for online submission of Attendance & Internal Assessment and entry of online fee remittance details
4	28.10.2025	Last date for online registration of examination with a fine of Rs. 120/-per QP Code	----
5	29.10.2025	Last date for online registration for examination with a super fine of Rs. 355/- per QP Code	Last date for online submission of Attendance Report & Internal Assessment with a fine of Rs. 5,795/-.(from 28.10.2025 to 29.10.2025)
6	30.10.2025	Last date for the receipt of printout of Attendance report, Internal Assessment and examination registration report without fine in the University. (Submission of Attendance and Internal Assessment marks is compulsory)	
7	31.10.2025	Last date for the receipt of printout of Attendance report, Internal Assessment and Examination Registration report in the University with fine .	





8	01.11.2025	Issue of Admit cards
9	05.11.2025	Date of commencement of Examination

***Note : Students Exam registration link will be available only after the updation of FEP details of Examiners/Evaluators. The link for faculty entry will be available in the Exam registration login from 22.10.2025.**

Instructions to the Candidates

1. Exam fee once paid will not be refunded or adjusted for other purposes under any circumstances.
2. Applications submitted after the stipulated last date will not be considered on any grounds.
3. Model question papers are available in the University website: www.kuhs.ac.in.
4. Indulging in malpractices/misconduct of any kind in the exam hall is a punishable offence.

Instructions to the Principal / Head of the Institution

A. Registration and Remittance of Exam Fee

1. The Principal / Head of the Institution shall collect Examination fee from all the candidates and remit the consolidated amount to the University Fund by online in a single transaction.
2. **The Principal / Head of the Institution shall send a separate statement showing the details of those SC/ST/OEC candidates, who are exempted from remitting the examination fee, with an undertaking that their examination fee will be claimed by the College from the Department concerned and remitted to the University before the distribution of the Mark list concerned. Such fees shall be remitted separately and thereafter the Principal/HoI shall submit a revised statement of remittance of the entire Registration fees for that particular exam to CE for audit purpose.**
3. Applications for registration shall be strictly accompanied by the prescribed fee as per the conditions laid down at Sl.No.2 above.
4. Those candidates who have shortage of Attendance and have not obtained minimum marks for Internal Assessment are not eligible for appearing for the examination. However, partial appearance is permitted provided the candidate has attained the minimum prescribed percentage of attendance (**75% for theory and 80% for practical**) in all the subjects. Such candidates are eligible to register for examination in those subjects in which the candidate has secured the minimum percentage of internal assessment marks. **Care shall be taken while registering such candidates. Principal/ the Head of Institution will be held responsible for any lapses in this regard.**
5. **Those candidates who have shortage of attendance in non-examination going subjects are not eligible for appearing the examination. Minimum prescribed percentage of attendance is 75% for theory and 80% for practical.**
6. **The candidates who have shortage of attendance in Foundation course are not eligible for appearing the examination. Minimum prescribed percentage of attendance is 75%.**
7. **The Internal Assessment marks are calculated as per the revised CBME Guidelines 2024 of the National Medical Commission dated 12.09.2024.**
8. Those Institutions which are not recognised as Theory Examination Centres of the University shall remit an additional amount of Rs. 120/- per candidate per paper for using another approved Exam Centre.
9. No fees other than the above shall be collected from the students for this examination purpose.
10. The summary printout of Application for Examination, Internal Assessment Mark Statement and Attendance Statement, duly countersigned by the Principal / Head of Institution shall be submitted to the University before 5 PM on the last date stipulated. *Statement of Internal Assessment marks shall be signed by the Head of the Department and countersigned by the Principal.*
11. **If any candidate has been debarred by the University from writing any Examination or Examinations of any particular chance, the name/s of such candidates shall not be registered for the examination. Principal/HoI shall take extra vigil in this regard. Violation of this direction will be viewed very seriously.**
12. **The University has introduced an online payment system for the officials involved in the Theory Examination duty among the Affiliated Medical colleges for the Examinations notified after 01/04/2025.**



In order to implement the same, the details of all Invigilators and other staff (OS/Clerk, IT person, OA etc.) who are involved the examination duty shall be submitted through the login of the colleges. The admit cards for the examination will be available for download only after the completion of the above.

B. Attendance

1. There is no provision for condonation of shortage of attendance
2. The attendance details of the candidates shall be displayed on the College Notice Board for their information.

C. Internal Assessment

The printouts of Internal Assessment Marks should be signed by each candidate against their marks. This statement signed by the Head of the Department and countersigned by the Principal / Head of the Institution shall be submitted to the University before 5PM on the last date stipulated. A photocopy of the same shall be strictly displayed on the College Notice Board for the information of the students.

D. Admit Card

Admit Cards will be issued by online to all colleges. The Principal / Head of Institution shall download the Admit Cards and distribute the same to the candidates after obtaining their signature for acknowledgement. Admit cards shall be distributed to the students well before the date of commencement of examination so that the defects, if any, can be promptly rectified. The distribution register of Admit Cards shall be counter signed by the Principal with college seal and kept under safe custody for further verification, if required.

E. Request for Exam Advance

Request for advance fund for meeting the expenditure of theory examination shall be submitted to the Finance Officer or e-mail to fo@kuhs.ac.in or to exam.finance@kuhs.ac.in along with the registration report.

Important points to be observed in online payment

1. Payment shall be made by internet banking/credit card/UPI.
2. Colleges shall avoid waiting till the last day/hour for the remittance of fees as there are chances for occurring connectivity issues leading to failure of remittance in time. Belated remittance of fees for any reason will attract the mandatory fine/super fine.
3. Avoid clubbing the fee for an Examination with the fee for any other purpose.
4. The fee once paid will not be refunded or adjusted for other purposes under any circumstances.

Controller of Examinations

Copy to:

1. The Principals / Heads of affiliated Institutions concerned.
2. System Manager/University website/P.R.O
3. SF/FC

